



Children's Hospital Association of Texas
An Association for the Advancement of Children's Healthcare in Texas

CHAT Poster Handbook

Follow the Sandy Brick Road to Pediatric Nursing Excellence

Poster Presentation Guideline for Submission and Presentation

**CHAT Pediatric Nursing Conference
October 9 and 10th
Holiday Inn Emerald Beach Hotel
Corpus Christi, Texas**



Children's Hospital Association of Texas
An Association for the Advancement of Children's Healthcare in Texas

CHAT Poster Handbook
Table of Contents

Welcome letter.....3
Checklist for Submission Deadlines.....4
General Information.....5-7
Guidelines for Writing Objectives.....8-9
Session Overview Form.....10
Biographical Data Form.....11
Conflict Of Interest Form.....12-13



CHAT Poster Handbook

Dear Faculty:

We are delighted to welcome you as a poster presenter at the upcoming CHAT Conference. We are confident that your participation will help make the conference a resounding success.

This CHAT Poster Handbook contains a great deal of information and some forms to be returned to Driscoll Children's Hospital. The information contained on these forms is essential for us to finalize the program, obtain contact hour approval, and publish the Conference Syllabus.

If there are multiple presenters for your session, you are the only one who has been contacted; please pass this information on to the other presenters. Please review the schedule of submission deadlines on page 4.

The CHAT Poster Handbook also includes information you may find helpful as you develop your presentation.

If you have questions or concerns, please contact the Kate Murphy via e-mail at kathleen.murphy@dchstx.org, phone: 361-694-4062 or Bette Nelson email bette.nelson@dchstx.org or phone: 361- 5635.

Cordially,
Yvonne R Serna MSN, RN-BC
Conference CNE Nurse Planner

CHECKLIST OF SUBMISSION DEADLINES



CHAT Poster Handbook

Form	Date to be submitted by	✓
Session Information Form (submit only one form for the entire conference)*	July 15, 2009	
Presenters will be notified by Committee of status of application	August 15th, 2009.	
Biographical Data and Conflict of Interest Form (must be completed by all presenters listed on the session information form)*	August 31, 2009	

*Forms may be submitted by mail, fax, or e-mail.
Mail required information to:

Email:

Kathryn Murphy MSN, FNP at kathleen.murphy@dchstx.org OR
Betty Nelson RN at bette.nelson@dchstx.org

Address:

Driscoll Children's Hospital;
Professional Development and Practice
Attention CHAT Poster Abstract Packet
3533 South Alameda, Corpus Christi, Texas 78411

Fax:

361-808-2003



Children's Hospital Association of Texas
An Association for the Advancement of Children's Healthcare in Texas

CHAT Poster Handbook

General Information

Children's Hospital Association of Texas and Driscoll Children's Hospital is accepting submissions of poster presentations for the 16th annual CHAT Conference.

The conference will be held October 9 and 10 at the Holiday Inn Emerald Beach Hotel, Corpus Christi, Texas

Topics for Main Conference (not limited to):

- ✓ Evidence –based quality improvements
- ✓ Moving evidence to practice
- ✓ Innovations for quality and safety
- ✓ Synthesis of research
- ✓ Development of evidence-based practice guidelines
- ✓ Toolkits, protocols, and guidelines
- ✓ Work culture
- ✓ Impact of EBP on outcomes and quality indicators
- ✓ Teaching EBP

Required Subheading:

- ✓ Title
- ✓ Problem (Problem and Change Needed)
- ✓ Evidence (Appraise the supportive evidence)
- ✓ Strategy (linking the change to the evidence)
- ✓ Practice Change (Specific change or practice evaluated)
- ✓ Evaluation (Design and Indicators/outcomes measured)
- ✓ Results (Did it work)
- ✓ Recommendations (further adoption of suggestions or results)
- ✓ Lessons learned
- ✓ Bibliography

Topics for Educators:

- ✓ Teaching and Learning EBP
- ✓ Integrating EVBP into education
- ✓ Educating for health care quality and safety
- ✓ Inter-professional education
- ✓ Simulation in health care quality and Safety education

Required subheading includes:

- ✓ Background (Context, EBP, Framework)
- ✓ Level of Education Program (novice, expert , competent)
- ✓ Target Audience
- ✓ Learning Objectives
- ✓ Teaching Learning Activities
- ✓ Evaluation of Approach
- ✓ Bibliography

Required subheading for Research includes:



CHAT Poster Handbook

- ✓ Title
- ✓ Objectives
- ✓ Brief Statement of Problem
- ✓ Purpose Statement
- ✓ Hypothesis or Research Question
- ✓ Theoretical Framework
- ✓ Design
- ✓ Sample
- ✓ Data Collection
- ✓ Analysis
- ✓ Results
- ✓ Implications for pediatrics nursing

Please read the following information very carefully.

For application to be considered please submit the following information:

Guidelines for Submission: Submit a 4 part abstract packet completed

- ✓ First Part : Abstract (with clearly defined track and required subheadings)
- ✓ Second Part: Session Overview
- ✓ Third Part: Bibliographical Data Form
- ✓ Fourth Part: Conflict Of Interest Form

Title: Limit 65 Characters

Abstract: Maximum of 320 words, including required subheadings excluding the Bibliography

Submission Requirements:

1. Complete Abstract Packet (available on website
<http://www.dchstx.org/DCHWeb/Education/content/Callforabstracts1.pdf>)
2. Submit as an email attachment
3. Use the appropriate track your poster presentations fall under as follows: Clinical Practice, Education or Research in the subject line
4. One 8 1/2 x 11 page, print size 12, single spaced Abstract with the above mentioned criteria
5. Completed conflict of interest form for each presenter
6. 1 biographical data form for each presenter
7. Completed four part packet

Abstracts will be competitively selected for poster presentation on the basis of scholarship, scientific rigor, and relevance to overall poster theme and subject matter initially presented on application.

Presenters must register for the two day conference and notify the registration representative of status (primary poster presenter) and document this on registration form on the brochure. A discounted rate will be applied to the primary presenter of \$160.00 only. Additional presenters must pay full price for conference. All posters will be appraised for nursing continuing education criteria, as



CHAT Poster Handbook

condition for submission and review and will be required to present poster at all designated times during the conference.

Outstanding posters awards will be designated in two categories: First on Peer Review voting by participants at conference and Secondly by on site judges.

All judging criteria is subject to the criteria presented on notification of acceptance. Accepted poster abstracts will be published in the conference syllabus.

Submit your packet to:

Kathryn Murphy MSN, FNP and Bette Nelson RN electronically or by mail (same mailing address)
Driscoll Children's Hospital;
Professional Development and Practice
Attention **CHAT Poster Abstract Packet**
3533 South Alameda, Corpus Christi, Texas 78411
kathleen.murphy@dchstx.org, and bette.nelson@dchstx.org

Applications submitted without the proper material will be sent back to the applicant for resubmission.

Displaying Posters at Conference:

- Poster Size is limited to 36" high by 48" wide.
- Posters should be free standing for table top display.
- Posters displaying commercial support will **NOT BE DISPLAYED** at the conference.

Additional information will be sent with acceptance letters.



CHAT Poster Handbook

GUIDELINES FOR WRITING LEARNING OBJECTIVES

Clear and measurable behavioral learning objectives are a frequent stumbling block for program planners. You may find these suggested guidelines helpful in writing learning objectives for your CE activity.

Learning objectives: specify what the learner will do to demonstrate the information learned (indicated by specific verb), address one specific area of learning, and should be stated in measurable terms.

An example of a clear and measurable learning objective: At the end of this activity, the learner will be able to: **“List two nonsteroidal anti-inflammatory agents used in the treatment of rheumatoid arthritis.”** A learning objective is measurable when the learner can perform a task identified in the learning objective. Include only **one** measurable/action verb per objective.

An example of an unmeasurable objective: At the end of this activity, the learner will be able to: **“Increase his/her knowledge of anti-inflammatory agents used in the treatment of arthritis.”** “Increase knowledge” cannot be directly demonstrated; therefore, it is not a measurable objective. **Likewise “understand” is not a measurable verb – do not use this verb!**

It may help to ask: 1. What do you want the learners to accomplish/learn? 2. How will the learners demonstrate that the desired information has been learned? 3. What verb (see samples listed below) will you use in the objective to indicate what the learner will do to demonstrate information learned?

Use an action verb. The verb should correspond with what opportunities are given for the learners to demonstrate the newly learned information. For example, if your objective contains the verb “discuss,” then there must be opportunities for the learner to discuss (one of your teaching methods must include “discussion”). Specific verbs correspond with the six levels of learning identified by Bloom. The table below contains a list of the six levels of learning with some of their accompanying verbs—used when writing learning objectives. We hope this list is helpful to you.

Knowledge (to recall facts)	Comprehension (to understand)	Application (to apply concepts/ demo skills)	Analysis (use info/make connections)	Synthesis (formulation)	Evaluation (judgment)
Cite Count Define Identify Label List Name Outline Read	Associate Classify Contrast Describe Discuss Distinguish Explain Give examples Interpret	Apply Complete Demonstrate Illustrate Manipulate Operate Perform Practice Predict	Analyze Appraise Compare Contrast Criticize Debate Detect Diagram Differentiate	Arrange Collect Compose Construct Create Design Detect Formulate Generalize	Appraise Assess Choose Critique Determine Differentiate Estimate Evaluate Judge



Children's Hospital Association of Texas
 An Association for the Advancement of Children's Healthcare in Texas

CHAT Poster Handbook

Recall Recite Recognize Relate Repeat Select State Tell Write	Locate Predict Report Restate Review	Relate Report Restate Review Translate Use Utilize	Distinguish Examine Infer Inspect Question Separate Summarize	Integrate Manage Organize Plan Prepare Propose Provide	Measure Rate Recommend Revise Select
---	--	--	---	--	--

CHAT Poster Handbook
Session Information Form

Title of Poster: _____

OBJECTIVE(S)	CONTENT (TOPICS)	TEACHING/ LEARNING STRATEGIES
List the learner objectives in behavioral/measurable outcomes for evaluation.	Provide an outline/description of the content presented and indicate to which objective the content is related. It must be more than a restatement of the objective.	List the teaching strategies, resources, &/or references utilized for each objective – <u>such as resources, materials, delivery methods.</u>
1.		
2.		
3.		



CHAT Poster Handbook

BIOGRAPHICAL DATA FORM FOR CHAT Poster Presentations

Instructions: Use this format to provide documentation of an individual's expertise as member of the planning committee member or as a presenter (content specialist) for this activity.

Submitted information must not be more than 2 pages. Do not attach any additional material.

Check which role you are fulfilling:

Poster Presenter

Primary Presenter

Secondary Presenter

Other: _____

Name: _____
(Name and Degrees)

Preferred Contact Address: _____
(Number and Street)

(City, State and Zip Code)

Preferred Contact Telephone: _____ **FAX:** _____

E-mail Address: _____

Present Position: _____
(Employer, job title)

Education (include basic preparation through highest degree held)

	Degree	Institution (Name, City, State)	Major Area of Study	Year Degree Awarded
1				
2				
3				
4				
5				

Biographical Data

Use the space below to briefly describe your professional experience as it relates to your role in this continuing nursing education activity: (add additional areas as needed that relate to this role.)



CHAT Poster Handbook
CONFLICT OF INTEREST DISCLOSURE

As an approved provider by the Texas Nurses Association, it is the policy of Driscoll Children's Hospital to ensure balance, independence, objectivity and scientific rigor in all of its continuing nursing education activities. **All planning committee members and presenters/content specialists/authors participating in a Driscoll Children's Hospital activity must disclose any financial relationships that they or an immediate family member may have with any commercial interest in any amount occurring within the past 12 months that create a conflict of interest.** An "immediate family member" is defined as someone with whom you have a relationship involving the sharing of income or assets.

The intent of this disclosure is not to prevent a speaker with commercial affiliations from presenting, but rather to inform Driscoll Children's Hospital of any financial relationships so that conflicts can be resolved prior to the activity.

Name: _____

- Author
 Primary Presenter
 Secondary Presenter
 Poster Presenter

Name of Activity: 2009 CHAT Pediatric Conference: Follow the Sandy Brick Road to Nursing Excellence
Date of Activity October 9th & 10th, 2009

For all disclosures, complete each section, sign and date the last page. Please spell out all acronyms.

I (or an immediate family member) have no financial interest/arrangement or affiliation with one or more organizations that could be perceived as a real or apparent conflict of interest.

I (or an immediate family member) have a financial interest/arrangement or affiliation with one or more organizations that could be perceived as a real or apparent conflict of interest in the following categories:

Role	Commercial Interest	What was received
Employment		
Board of Directors/Other Leadership Position		
Research Funding		
Paid Consultant or Member of Advisory Board or Review Panel		
Speaker Bureau		
Major Stock or Investment Hold		
Other Remuneration		

FDA APPROVED DRUG AND DEVICES ASSURANCE STATEMENT

Driscoll Children's Hospital is required by the TNA and ANCC COA guidelines to instruct you that any discussions regarding the utilization of FDA approved drugs or devices must be within approved regulations. If you discuss the utilization of FDA drugs or devices that are outside approved regulations (off-label or investigational uses), you must clearly delineate this for your audience.

Signature of Person Disclosing: _____ **Date:** _____

Fax to: Center of Professional Development and Practice **Fax #: 361-808-2003**
Attention: Yvonne R. Serna MSN, RN-BC

For Driscoll Children's Hospital RN Nurse Planner Use Only:

Resolution of potential conflicts:

<input type="checkbox"/> No relevant relationship(s) to resolve	<input type="checkbox"/> Provided talking points/outline
<input type="checkbox"/> Restricted presentation to clinical data	<input type="checkbox"/> Data, slides added or removed
<input type="checkbox"/> Reassigned faculty's lecture/topic	<input type="checkbox"/> Reviewed content – free of commercial bias

Notes: _____

Signature of RN Nurse Planner: _____ Date: _____



CHAT Poster Handbook

Glossary of Terms for Conflict of Interest Disclosure form

Commercial Interest

ANCC defines an entity that has a “commercial interest” as any proprietary entity producing health care goods or services, with the exception of non-profit or government organizations.

Conflict of Interest

ANCC defines a “conflict of interest” as when an individual has an opportunity to affect CNE content with products or services from a commercial interest with which he/she has a financial relationship.

ANCC considers “opportunity to affect CNE content” to include content about specific agents/devices, but not necessarily about the class of agents/devices, and not necessarily content about the whole disease class in which those agents/devices are used.

Financial relationships

ANCC defines “financial relationships” as those relationships in which the individual benefits by receiving a salary, royalty, intellectual property rights, consulting fee, honoraria, ownership interest (e.g., stocks, stock options, or other ownership interest, excluding diversified mutual funds), or other financial benefit. Financial relationships can also include ‘contracted research’ where the institution gets the grant and manages the funds and the individual is the principal or named investigator on the grant. Financial benefits are usually associated with roles. ANCC considers relationships of the person involved in the CNE activity to include financial relationships of a family member.

Off label

Using products for a purpose other than that for which it was approved by the Food and Drug Administration (FDA)

Relevant financial relationships

ANCC considers financial relationships in any amount occurring within the past 12 months as “relevant” in terms of creating a conflict of interest.

Role(s): Employment, management position, independent contractor (including contracted research), consulting, speaking and teaching, membership on advisory committees or review panels, board membership, and other activities (please specify).

What was received: Salary, royalty, intellectual property rights, consulting fee, honoraria, ownership interest (e.g., stocks, stock options or other ownership interest, excluding diversified mutual funds), or other financial benefit.